

261—114.5 (15) Executive committee. In order to effectively carry out the responsibilities of the council, an executive committee within the council will be formed.

114.5(1) Membership. The executive committee shall include the chief technology officer, vice chairperson of the council, director of the department, and four members of the council selected by the board who also serve on the technology commercialization committee in order to:

- a.* Solicit individuals to become council members, review potential nominees and application materials, review vacancies and resignations, and recommend individuals to the board;
- b.* Nominate one of the voting members to serve as vice chairperson;
- c.* Approve the formation of work groups, approve work group members and leaders, review activities of the work groups, and report to the council to ensure the coordination of activity of work groups;
- d.* Record the official proceedings for the council;
- e.* Act on behalf of the council between council meetings;
- f.* Issue reports on behalf of the council;
- g.* Serve as a sounding board for the chief technology officer in the overall management of the business of the council; and
- h.* Review potential conflicts of interest on the part of any member of the council.

114.5(2) Quorum. A majority of the members of the executive committee constitutes a quorum. A majority vote of the quorum is required to approve actions of the executive committee.

[ARC 8850B, IAB 6/16/10, effective 7/1/10]